

# Rental property questionnaire

## Property details

Address: \_\_\_\_\_ Weeks rented this year: \_\_\_\_\_  
\_\_\_\_\_

If this property is rented by an agent, please attach the annual statement and only include below other income and expenses not shown on this statement.

## Income:

Rental income \$ \_\_\_\_\_  
Other related income \$ \_\_\_\_\_  
**Gross rent** \$ \_\_\_\_\_

## Expenses:

|                         | Expense |                            | Expense |
|-------------------------|---------|----------------------------|---------|
| Advertising for tenants | _____   | Land tax                   | _____   |
| Bank charges            | _____   | Legal fees                 | _____   |
| Body corporate fees     | _____   | Pest control               | _____   |
| Borrowing expenses      | _____   | Property agent fees / com. | _____   |
| Cleaning                | _____   | Repairs, maintenance       | _____   |
| Council rates           | _____   | Stationery, phone          | _____   |
| Gardening / lawn mowing | _____   | Sundry expenses            | _____   |
| Insurance               | _____   | Water charges              | _____   |
| Interest on loans       | _____   |                            |         |

## New acquisitions:

| Item  | Purchase date | Cost  |
|-------|---------------|-------|
| _____ | _____         | _____ |
| _____ | _____         | _____ |
| _____ | _____         | _____ |

## Motor vehicle expenses:

Kilometres travelled \_\_\_\_\_ Engine size (please tick) 0 - 1600cc   
1601 - 2600cc   
2601cc +

Note: If this is a new property, or the first rental year, we will also require a Quantity Surveyors Report.



Get in touch with us

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